

## **HASLEMERE ART SOCIETY, DATA PRIVACY POLICY**

This Policy relates to compliance with the General Data Protection Regulation (GDPR)  
Effective from 25<sup>th</sup> May 2018.

Please address any questions, comments and requests regarding the data processing practices to the Secretary of the HAS.

This Policy is based on the activities of the **Haslemere Art Society** and explains when and why the officers of the HAS (we) collect personal information about members, how we use it and keep it secure and your rights in relation to it. We will seek new Members' consent on their membership application form and any Member may withdraw their consent at any time by contacting us by email or letter.

### **What information we collect and why?**

Member's name, address, telephone numbers and email address are held in a database, for the purpose of managing the membership list, sending out newsletters, to send out information about events and for the purpose of legitimate interest in managing the HAS as defined by our constitution.

We collect photos of events and artwork for newsletters and our website.

### **Protection of your personal data, who has access to it and how long do we keep it?**

We do not have an online membership directory and we are committed to ensuring that your information is secure.

Our website may contain a link to other websites incl. social media. However, if you use these links please be aware that we do not have any control, therefore, cannot be responsible for the protection and privacy of any information you provide whilst visiting such sites.

We do not use personal data for marketing purposes (except for contacting members about HAS events), nor do we sell personal data to third parties.

We may share personal data with third parties who are service providers, (e.g. print newsletters) however we disclose only the personal data that is necessary for the third party to deliver the service.

Unless you notify us by email or letter we will hold your personal data on our database for as long as you are a member of the HAS.

You have the following rights under the GDPR to:

Access your personal data,

Be provided with information how it is processed,

Have your personal data corrected if you notify us,

Have your personal data erased in certain circumstances,

Object or restrict how your personal data is processed,

May 2018