

## Appendix 1: Sustainable Design Guidelines

### Sustainable Design: Design Guidelines

- New developments should be encouraged to be more energy-efficient and reduce impact on climate change
- For new homes, it is suggested that the Local Authority (LA) considers adopting the Code for Sustainable Homes (as other LAs have done) to promote sustainability in addition to building energy efficiency.
- New housing should incorporate private outdoor space such as gardens or balconies where possible
- Local renewable energy production should be encouraged and supported, both for homes and for larger premises including promoting solar hot water installations and ground and air source heat pumps and photovoltaic panels carefully sited
- Encourage the provision of biomass heating where there are local sustainable sources of wood / biomass available
- Design buildings to be economic in their operation over their full life-span. Energy efficiency considerations should include the whole-life energy consumption of the building or extension.
- Design new buildings to minimise the ongoing use of scarce materials such as fossil fuels and water
- Locate new housing in sustainable locations to encourage reduced car usage and mitigate traffic congestion
- Protect and enhance the character and topography of building sites, buildings and waterways
- Excessive lighting and light pollution should be avoided

### Sustainable Design: Design Guidelines (cont)

- Measures should be taken to upgrade existing buildings and dwellings to higher energy efficiency standards, including the provision of incentives and assistance to reduce the impact of climate change and reduce energy costs.
- To maintain biodiversity, wildlife corridors, as well as areas of meadow, woodland and other informal spaces, should be preserved, and encouraged in the provision of gardens for new homes.
- Increase the provision of allotments for householders
- Recycling should be made as easy as possible for residents. Facilities for a wide range of recyclable materials should be provided in accessible areas. Provide more customer-focused recycling facilities in the town, including more locations, and facilities for cardboard, garden refuse etc
- Use permeable paving surfaces for paths and parking areas. Water absorption is preferred and sustainable drainage systems should be considered for all developments. Off-street parking surfaces should conform to RHS guidelines
- Development sites should seek to create or plant edible landscaping in appropriate locations e.g. fruit and nut trees and bushes
- Development sites to retain existing tree-lined boundaries, distinctive features of Haslemere landscapes and which provide shade and visual amenity, reduce CO<sub>2</sub> and increase biodiversity.
- New housing should meet current demands for sustainable development by encouraging designs of commensurate density in locations which reduce travel distance to shops, amenities, stations and travel hubs

## Appendix 2 WBC's Shopfront Policy

Shopfronts have an important impact on the character of an area. Policy HE8 sets out specific guidance for shopfronts in Conservation Areas but the principles are equally applicable elsewhere. The Borough Council has published a conservation booklet *Shopfronts in Waverley - Design Guidelines*. The guidelines contained in the booklet are aimed mainly at shops and other non-retail premises such as banks, building societies and estate agents within the shopping areas of the four main settlements, but can be applied throughout the Borough.

8.32 A shopfront should be considered as an integral part of the whole building in which it is situated, and should also be in sympathy with neighbouring buildings. Particular attention should be paid to materials, style, proportion and size of windows, fascias and stallrisers. Colours, too, are important both for the shopfront itself and for any lettering. In certain situations, a corporate company style may have to be modified, especially if a brightly coloured and/or internally illuminated logo is proposed.

### POLICY S7 - Shopfronts

When a new shopfront is proposed, a high standard of design will be required which:-

- a) a) relates well to the building in which it is situated, including upper floors, in terms of scale, proportion, vertical alignment, architectural style and materials;
- b) b) takes account of good architectural features of neighbouring shopfronts so that the development will fit in well with the street scene;
- c) c) uses appropriate materials which blend with the street scene; and
- d) d) makes suitable provision for access for those with disabilities in accordance with Policy D9.

## Appendix 3 : Abbreviations

AONB	Area of Outstanding Natural Beauty
AGLV	Area of Great Landscape Value
CPRE	Campaign to Protect Rural England
HTC	Haslemere Town Council
LDF	Local Development Framework
LDP	Local Development Plan
NT	National Trust
PPG	Planning Policy Guidance
PPS	Planning Policy Statement
SCC	Surrey County Council
SDNP	South Downs National Park
SEEDA	South East England Development Agency
SEERA	South East England Regional Assembly
SPA	Special Protection Area
SPD	Supplementary Planning Document
SPG	Supplementary Planning Guidance
SSSI	Site of Special Scientific Interest
UPVC	Unplasticised Polyvinyl Chloride
TDS	Town Design Statement
WBC	Waverley Borough Council

## Appendix 4 : Acknowledgements

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## Appendix 5: Glossary of Terms

**Aquifer** - a layer of rock or soil able to transmit water

**Arts and Crafts** - This movement of artists and craftsmen was developed as a reaction to the mechanisation of production and the arts that had occurred during the 19<sup>th</sup> century. Architecture became involved with the desire to create simple unpretentious housing rather than the Gothic or Classic styles which had been in conflict with each other previously.

**Art Deco** - A decorative style of the 1920s and 1930s, marked by precise and boldly delineated geometric shapes and strong colours, used in household objects and architecture.

**Bargate Stone** - Local stone from quarries near Godalming. As a green-sand stone, it may also have been quarried in Haslemere.

**Concept Statement** - A simple clear expression of the kind of place that new development should create. It is a brief explanation of how development on that site should contribute to the local authority's vision. Concept Statements explain how the policies and objectives of the Local Development Document should apply to each specific site, in order to deliver the best possible economic, social and environmental benefits.

**Conservation Area** - The portion of a town or village designated by the Planning Authority as having "Special Architectural or Historic Interest". The local authority has additional controls on development within a Conservation Area, covering every kind of development, demolition and tree preservation orders.

**Density** - The floorspace of a building or buildings or some other unit measure in relation to a given area of land. Built density can be expressed in terms of a plot ratio (for commercial development); number of units or habitable rooms per hectare (for residential development); site coverage plus the number of floors or a maximum building height; or a combination of these.

**Galletting** - The local use of ironstone chips pressed into the wet mortar of stone walling.

**Haslemere Health Check 2003** - “The audit of the economy, environment, social and community assets of a market town and the surrounding countryside” for Haslemere.

**Haslemere Health Check 2008** - Update on the 2003 document.

**Hindhead Concept Statement** - A Statement of Intent prepared by Hindhead Together Joint Advisory Committee with WBC and the National Trust, see [www.waverley.gov.uk/info/608/development\\_control/1124/hindhead\\_improvements/2](http://www.waverley.gov.uk/info/608/development_control/1124/hindhead_improvements/2)

**Hindhead Together Joint Advisory Committee** - A group comprising the Highways Agency, SCC, WBC, HTC and the National Trust, Surrey Hills Partnership, Haslemere Chamber of Trade and Commerce, and Natural England, East Hampshire District Council to plan and implement the development of the Hindhead Crossroads Area after completion of the Hindhead tunnel.

**Ironstone** - A regional dark-coloured stone in earlier times smelted for the local iron industry, used for paving and galletting (see separate entry).

**LDF** - Local Development Framework, the document intended to replace the Local Plan prepared by WBC. It comprises: Development Plan Documents (forming part of the Statutory Development Plan); Supplementary Planning Documents; the Statement of Community Involvement; the Local Development Scheme; the Annual Monitoring Report.

**Local Plan 2002** - The current adopted plan for development in the Waverley Area. This will, in due course, be replaced by the LDF above.

**Local Planning Authority** - The local authority which is designated to exercise planning functions. In the case of Haslemere and Hindhead this is Waverley Borough Council. Mineral extraction and waste are dealt with by Surrey County Council.

**PPS** - Planning Policy Statements. This is national policy guidance.

**PPS12** - Planning Policy Statement 12. This sets out Government Policy on local spatial planning and plays a central role in the overall task of place shaping and in the delivery of land uses and associated activities.

**SPA** - Special Protection Area specifically protected by the Conservation of Habitats and Species Regulation 2010.

**Splay** - Outward opening of a driveway on to a road

**Appendix 6: Bibliography****Planning matters****Government and Local Authority Documents**

Commission for Architecture and the Environment and The House Building Federation <a href="http://www.buildingforlife.org">www.buildingforlife.org</a> Countryside Agency January 2002	Delivering Great Places to Live: 20 Questions to Answer	Surrey County Council, pub. Dec 2008	Rural Strategy Review, 2008-9
Countryside Agency January 2003	Market Town Healthcheck Handbook	Waverley Borough Council, February 1995	The Haslemere Inset Plan, Supplementary Planning Guidance
Countryside Agency August 2004	Town Design Statements: Why and How to Produce Them	Waverley Borough Council, November 2000	Village and Town Design Statement Protocol
DEFRA <a href="http://www.southdowns.gov.uk">www.southdowns.gov.uk</a>	Building Design into the Surrey Hills Guidance on the Preparation of Design Statements for New Development	Waverley Borough Council, 2002	Replacement Local Plan
GOSE, 2009, <a href="http://www.gose.gov.uk/gose">www.gose.gov.uk/gose</a>	South Downs National Park	Waverley Borough Council, March 2010	Waverley Infrastructure Providers' Group Questionnaire
Haslemere Town Council 1989	South East Plan	Waverley Borough Council, August 2010	Consultation Statement, Residential Extensions, Supplementary Planning Document
Haslemere Initiative 2003	Forward Planning Report (highlights local features and listed buildings)	Waverley Borough Council, 2011	Local Development Framework Consultation Draft Document
Haslemere Initiative 2008	Haslemere Healthcheck	<b>Other sources</b>	
South East Rural Towns Partnership Surrey County Council Planning Policy Team, 2002	Your Haslemere 2008 – Review of the Healthcheck carried out in 2003	Evans Alan W & Harwich Oliver Marc pub. Policy Exchange 2006	Better Homes, Greener Cities
	Vibrant Towns, Vital Projects	Evans Alan W & Harwich Oliver Marc pub. Policy Exchange 2006	Bigger, Better, Faster, More – Why Some Countries Plan Better Than Others
	Surrey Structure Plan	Evans Alan W & Harwich Oliver Marc Pub. Policy Exchange 2006	Unaffordable Housing
		Wates Nick, Earthscan Publishers 2000	The Community Planning Handbook

**Historical Context**

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Mee Arthur, pub. Hodder & Stoughton, 1 <sup>st</sup> Edition 1938	The King's England, Surrey
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Pooley Beryl, Acorn Press, pub 1987	The Changing Face of Shottermill
Rolston Dr GR, pub. 1956, out of print	Haslemere in History
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Winter T, pub 2002, Tempus Publishing	Around Haslemere

**Design Statements**

Town	Alton 2008
	Farnham 2010
	Great Dunmow 2008
Village	Petersfield 2011
	Churt 2008
	Dunsfold 2001
	Thursley 2008

**Appendix 7: Index of road names in the Haslemere area****Area 1: Conservation area**

Church Green  
 Church Hill  
 Church Lane  
 Cobden Lane  
 Collards Gate  
 Courts Hill Road (part to no. 14)  
 Courts Mount Road (part to no. 17)  
 Derby Road (south side)  
 Haslemere Town Centre  
 High Street  
 Lower Street (to Tudor House)  
 Penfold Manor  
 Petworth Road (to Collards)  
 Sandroock  
 Shepherds' Hill  
 Tanners Lane (north side)  
 West Street (to Post Office)

**Area 2: South of Town Centre**

Chase Lane  
 Chiltern Close  
 Collards Lane  
 College Hill  
 College Hill Terrace  
 Courts Hill Road (part from no. 16)  
 Courts Mount Road (part from no. 19)  
 Denbigh Road  
 Dene Close  
 Hales Field  
 Half Moon Hill  
 Hasle Drive  
 Haste Hill  
 Hedgehog Lane  
 Hill Road  
 Longdene Road  
 Lythe Hill Park  
 Museum Hill  
 Midhurst Road  
 Old Haslemere Road  
 Park Road  
 Petworth Road  
 Scotland Lane  
 Scotlands Close  
 Swan Barn Road  
 Tennyson's Lane  
 Tennyson's Ridge

**Area 3: North of Town Centre**

Bartholomew Close  
 Bartholomew Square  
 Beech Road  
 Bridge Road  
 Bunch Lane  
 Bunch Way  
 Cedar Court  
 Chatsworth Avenue  
 Chestnut Avenue  
 Church Road  
 Derby Road (north side)  
 Fieldway  
 George Denyer Close  
 Grays Close  
 Grayswood Road  
 Highbury Grove  
 Highercombe Road  
 Hill Court  
 Holdfast Lane  
 Inval  
 Kemnal Park  
 Kiln Avenue  
 Oaklands  
 Parsons Close  
 Parsons Green  
 Pathfields  
 Pathfields Close  
 Peperham Road  
 Pine View Close  
 Playing Field Close  
 Popesmead  
 Puckshott Way  
 Redwood Manor  
 Rosemary Court  
 Stroatley Hollow  
 Stroatley Rise  
 Tanners Lane (south side)

The Spinney  
 Three Gates Lane  
 Uplands Close  
 Weycombe Road  
 Weydown Road  
 Whitfield Close  
 Whitfield Road

**Area 4: Grayswood**

Ash Tree Close  
 Church Close  
 Clammer Hill Road  
 Grayswood Common  
 Grayswood Mews  
 Grayswood Road  
 Lower Road  
 Paddock Way  
 Park Close  
 Prestwick Lane  
 Sandy Lane  
 The Mount  
 Upper Mount  
 Williamson Close

**Area 5: Shottermill and Critchmere**

Azalea Drive  
 Bell Road  
 Border Road  
 Braeside Close  
 Buffbeards Lane  
 Cherrimans Orchard  
 Cherry Tree Avenue  
 Chilcroft Road  
 Church Road  
 Critchmere Hill  
 Critchmere Lane  
 Critchmere Vale  
 Dale View  
 Deepdene  
 Dell Close  
 Dolphin Close  
 Eliot Drive  
 Farnham Lane  
 Fir Tree Avenue  
 Foundry Lane  
 Fox Road  
 Glovers Field  
 Hammer Lane  
 Hatchetts Drive  
 Hazel Grove  
 Herondale  
 High Pitfold  
 Hindhead Road  
 Home Green House  
 Junction Place  
 Kings Road  
 Kingswood Lane  
 Lion Close  
 Lion Green  
 Lion Lane  
 Lion Mead  
 Liphook Road  
 Lower Hanger  
 Lucas Field

Mallard Close  
 Manor Close  
 Manor Crescent  
 Manor Lea  
 Meadow Vale  
 Meadway  
 Mill Close  
 Nutcombe Hill  
 Nutcombe Lane  
 Oak Cottages  
 Oak Tree Lane  
 Pitfold Avenue  
 Pitfold Close  
 Polecat Hill  
 Polecat Valley  
 Priors Wood  
 Rackfield  
 Rex Court  
 Roedeer Copse  
 Sickle Road  
 St Christopher's Close  
 St Christopher's Road  
 St Stephen's Close  
 Stile Gardens  
 Sturt Road  
 Sunbrow  
 Sunvale Avenue  
 Sunvale Close  
 The Avenue  
 The Meads  
 The Paddock  
 Timbermill Court  
 Trout Road  
 Underwood Road  
 Vicarage Lane  
 Wey Hill  
 Weysprings  
 Woodlands Lane  
 Woolmer Hill Road

**Area 6: Special green areas**

Holy Cross Hospital Drive  
 Old Mill Place  
 Shottermill Park  
 Sturt Farm

**Area 7: Industrial areas**

Kings Road  
 Unicorn Trading Estate  
 Weydown Road

**Area 8: Hindhead & Beacon Hill**

Beacon Crescent  
 Beacon Hill Park  
 Beacon Hill Road  
 Broom Squires  
 Churt Road  
 Churt Wynde  
 Clovelly Drive  
 Clovelly Park  
 Clovelly Road  
 Corry Road  
 Cricket Close  
 Downside  
 Downsvie Close  
 Eight Acres  
 Fairways  
 Forestdale  
 Glen Close  
 Glen Road  
 Glenville Gardens  
 Golf Links Avenue  
 Grove Road  
 Headley Road  
 Heath Close  
 Heather Way  
 Heathside Lane  
 Highfield Crescent  
 Hill Road  
 Hillgarth

Huntingdon House Drive  
 Huntingford Close  
 Hyde Lane  
 Linkside East  
 Linkside North  
 Linkside South  
 Linkside West  
 London Road (old A3)  
 Mead Road  
 Moorlands Close  
 Moorlands Court  
 Parsons Lane  
 Pine Bank  
 Portsmouth Road  
 Ridgemoor Close  
 Royal Huts Avenue  
 Royal Parade  
 Rozeldene  
 Sandheath Road  
 Steepways  
 Stronsay Close  
 Tarn Road  
 The Moorings  
 Thirlestane Court  
 Tilford Road  
 Tower Road  
 Trimmers Wood  
 Tyndalls  
 Whitmore Vale Road  
 Wood Road  
 Willian Place  
 Writers Close